

THE CONTINUING EDUCATION COMMITTEE OF THE
CENTRAL FLORIDA PARALEGAL ASSOCIATION, INC. ("CFPA")



CORDIALLY INVITES YOU TO:

**"IF THEY ARE NOT SERVING YOU ELECTRONICALLY,
YOU ARE NOT BEING SERVED"**

SPEAKER: COLIN KEOGH, Vice President of Operations for Salus Services. Mr. Keogh has operated high tech businesses in Central Florida for 30 years and holds several patents on biometric security and business processes. He is also a author and national speaker on integration of computers and high tech devices into the business process. With the legal community facing technology challenges every day, Salus' high tech approach and integrated process has developed a new standard for the Service of Process business.

This seminar will show you how to use your process server to save you time and money. If you are not getting extended services from your server, your service of process is actually costing much more than their bill. Does your process server provide online status check or do you have to take time to track them down in order to get status? Does your process server provide proof of process in electronic form that conforms with electronic filing requirements or do you have to take time to scan it yourself? Does your process server offer to print electronically filed documents and then serve them or do you have to print, collate, staple and then wait for them to pick up the documents to be served? To get 100% service from your process server, these are the questions you need to ask. This seminar will show you how to interview a process server and what answers you need to get the most from your server. Saving 3 to 5 minutes per paper can add up to hundreds of hours over the year. During the seminar, you will be introduced to the latest technologies in the Service of Process business. From biometrics for electronic signatures to mobile offices for emergency papers, you will see it all and find out how your server can use it to save you time and money.

Date: February 6, 2008
Registration begins at 5:30 p.m.
Seminar: 6:00 to 8:00 p.m.
Location: Orange County Library - Downtown Branch
101 E. Central Blvd., Orlando, FL 32801
in the Albertson Room, 3rd Floor

.2 hours of CLAE credit from National Association of Legal Assistants. Please register no later than January 28, 2008 for the Process Server Seminar.

NAME FOR REGISTRATION AND CERTIFICATE OF ATTENDANCE:

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

CFPA MEMBER _____ **OR** **NON-MEMBER** _____

Please mail a separate registration form for each attendee to the following address. SEMINAR FEE* FOR MEMBERS \$25.00; NON-MEMBERS \$35.00.

**Cancellation/Refund Policy: If you are unable to attend a seminar you have pre-registered for and wish to receive a refund of your paid seminar fee, you must cancel your attendance within 5 days prior to the event.*

Please make checks payable to CFPA, Inc.
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